

St. James Evangelical Lutheran Church

2016 Annual Report

Semi-Annual Meeting • February 5, 2017, 9:45 am



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St. James Evangelical Lutheran Church

Semi-Annual Meeting
February 5, 2017

AGENDA

- I. Welcome
- II. Call to Order
- III. Opening Prayer
- IV. Pastors' Report Kurt Billings and Peter Narum
- V. President's Report Karen Breitnauer
- VI. Treasurer's Report Kim Feller
- VII. A. 2016 Year-End Report
 B. Presentation of 2017 Ministry Plan (budget) & Discussion
 C. Vote on 2017 Ministry Plan (budget)
- VIII. Old Business
- IX. New Business
- X. Adjournment
- XI. Closing Prayer

St. James Evangelical Lutheran Church

2016 Membership Report

	Baptized	Confirmed
Membership at end of 2015	1618	1193
Members received during 2016		
By Baptism - children	18	
By Baptism - adults	1	
By transfer	42	31
Baptized Youth who were confirmed		13
Members removed during 2016		
By death	13	13
By transfer	20	18
Removed	201	199
Membership at end of 2016	1445	1007

Pastors Report

The people who walked in darkness have seen a great light. — Isaiah 9.2

Let your light so shine before others, that they may see your good works and glorify your Father in heaven.
— Matthew 5.16

It goes without saying that 2016 was an interesting year. Difficult for many, confusing for some; divisiveness and division captured headlines from January through December. As Christians we do well to remember that we live in this world, but are not of it. We belong to Christ, in whom we have been baptized.

Christ is our light, our hope, and our salvation. Here is where we find our deepest and most enduring identity — both who we are and whose we are. We pray in a world that too often labels, judges, condemns or excludes, that we at St. James live with a renewed sense and purpose that Christ alone is our center, and from that center we practice forgiveness and love to one another, as we are commanded to do.

Renewal is a good word for 2017, as Lutherans (and others, we hope) celebrate the 500th anniversary of what some consider the beginning of the Reformation: the posting of 95 Theses (a call for discussion and debate) on the Castle Church door in Wittenberg, Germany, on October 31, 1517.

2017 might be a year of renewal, but Luther reminds us every year is one of repentance. The first thesis states, When our Lord and Master Jesus Christ said, “Repent” (Matthew 4.17), he willed the entire life of believers to be one of repentance.

2017 will also bring plenty of renovation and remodeling. The major construction that begins in a few months means our community will be squeezed into smaller spaces during construction. This also means we have many opportunities to practice patience and flexibility.

As we anticipate this construction, 2017 can also be a time to imagine reshaping and reforming our current ministries, as well as imagining new possibilities for ourselves and the wider community, as we live into our updated facility in 2018 and beyond.

Christians live into the future, but also remember the past. As we look back over 2016 we can name so many acts of generosity for which we are truly grateful.

After years of discussion and planning, 2016 saw the final plans in place for building expansion. We thank those who shared in the many discussions and deliberations, and those who continue to meet, often for many hours behind the scenes, to help bring these ideas into reality. There are many to thank, but a special note of thanks to Dave Engelke and Jon Schellpfeffer who have and continue to shepherd us through this process.

And a very special thanks to all who have so graciously and generously contributed to the capital campaign while maintaining your commitment to supporting the ongoing mission and ministries of St. James!

We give thanks for our outgoing Congregational Council members who served St. James faithfully: Sheri Doyle, David Polet (our past president who attended so many meetings we've lost count), and Jon Schellpfeffer. In addition to continuing members — Denny Beres, Karen Breitnauer, Lee DeBaillie, Kim Feller, Sue Martin Zernicke, Elise Taft — we welcomed in August Jim Rognstad, Jill Sommers, and John Walker.

In July our Youth Education Coordinator, Kelly Rodger, resigned to take a new position at Lord of Life Lutheran Church in Maple Grove, MN. We thank her for her years of service to children, youth and families at St. James. We also thank those who stepped in and stepped up to assure these vital ministries not only continue but flourish. We thank our many teachers and youth leaders, with a very special note of gratitude for the many hours given by Jen Debaillie, Paige Hawkins, Holly Parker and Laura Smith.

As always, let us end in thanks. As usual, we thank our staff, leadership, and volunteers who make our work a joy and delight. We thank you all when things go easy and well, but also for the challenging times and discussions that need to happen in order to grow and mature as disciples of Christ.

This year, however, we offer a special thanks to two we haven't mentioned every year (but should have!) — our spouses, Lori and Betsy, for their companionship, love and support throughout the years.

—Pastor Kurt Billings & Peter Narum

President's Report to the Congregation

"Led and empowered by the Holy Spirit, St. James Evangelical Lutheran Church welcomes all to God through meaningful worship, fellowship, study and compassionate service to others."- Vision Statement of St. James Lutheran Church.

"I can do all things through Christ who strengthens me." – Philippians 4:13 (NKJV)

On behalf of your Congregational Council, I am writing this letter to you to inform, inspire and lead as we thoughtfully reflect on the events of the last year and embark on new and exciting adventures in the coming year. This letter opens with the St. James Vision Statement as it is important to keep it at the forefront of all of our interactions, both with our fellow congregants, but also with those who are not yet part of the St. James family. Meaningful and compassionate are the two words that should guide us along the path into 2017.

In addition, I open with a bible verse that has always had a very deep meaning for me personally. During times of challenge or change or anything else we may deem "scary", this verse is the one to repeat over and over. We will be able to set out all we desire to accomplish in this coming year if we remember that we have Christ by our side, providing strength and counsel at every turn.

With these things I mind, I would like to review some of the events St. James experienced in 2016 and then put forth the key focus areas for 2017. Although I have only been President since September 2016, I have been a Council member for the last 5 years and Vice President of the Council for the past 2 years.

2016: Year in Review:

- **Children, Youth & Family:**

- July: Departure of Kelly Rodger
- August: Successful Vacation Bible School season led by a group of volunteers
- August/September: Development and growth of the Children, Youth and Family Committee (CYF); Sunday School launched and led by the Committee and a solid group of volunteers
- December: Pop-up Christmas Pageant

- **Building Project:**

- On-going discussions between the builder, architects and a dedicated Building Committee to finalize the project
- September: Contract signed with Findorff
- October – December: Final details and preparations discussed for a groundbreaking in March/April 2017

- **Budget and Fundraising**

- 15 months of the building fundraising efforts completed with 59% of the pledge funds received as of December 31, 2016.
- The 2016 Budget was met with a small surplus. The 2017 Budget will be at a 4.7% increase over last year's actual results, and a 1% decrease from last year's budget. Please refer to the proposed Budget and Treasurer's Report for details.

2017: The Year to Come

We will focus on the following areas in the upcoming year as key areas of growth in 2017

- **Children, Youth and Family:**

The Council is committed to fostering the CYF ministry at St. James in 2017. Particular focus will be on filling two part-time positions as a temporary measure to keep the CYF programming in place during construction. Conversations will continue as to the best solutions for staffing this area in the future and growing programs in thoughtful and meaningful ways.

- **Volunteer Coordination**

Churches thrive and survive on the volunteer support of its members. The Council wants to continue to find ways to support and maintain a volunteer base to assist with all the ministries of St. James

- **Building Project**

This will be the year of tearing down and building up. The Council wants to help maintain a strong level of enthusiasm for the actual project itself along with strong support of finishing the building campaign to reach our final goal.

- **Stewardship**

"Gratitude leads to generosity" will continue to be the words that guide us as we strive to meet our 2017 budget and building commitments. The Council is dedicated to bringing meaningful worship, fellowship and programs to the congregation in 2017 to create a positive and enthusiastic environment... A St. James that we are thankful to call our church home.

Thank you for allowing me to serve as your President of the St. James Congregational Council. I look forward to a wonderful, positive year of new beginnings!

Respectfully submitted,

Karen J. W. Breitnauer, President, Congregational Council

Parish Nurse/Lay Visitation Coordinator Report

The ministry of Parish Nursing and Visitation continues to grow and exceed the goals set for last year.

Home and Respite Visits have increased again this year. I appreciate the trust parishioners and their families have given me to be involved in their care and wellbeing. The nursing assessments are invaluable and have assisted some to seek medical attention, procure certain medical equipment, and/or services to enhance their quality of life. Assisting with rehabilitation and being able to talk directly to the care provider has aided some parishioners from undue stress. A walk for Neurofibromatosis was a new venture for me and a parishioner with the condition. Hopefully, we can facilitate more attention to the disease and do the walk this year with more participation. I continue to take baked goods provided by the women of the church and prayer shawls or squares on home visits and the recipients are very appreciative. Thank you to all the women who provide those special gifts.

The **Hope and Healing Dinner** held on All Saints Sunday had thirty-six St. James' parishioners, families, and their friends in attendance. Our committee of St. James volunteers did an exceptional job! Feedback from those in attendance was very positive. The event is an energetic endeavor: Planning; arrangements; speaker; music; cooking and serving the meal; decorating the narthex and sanctuary; photos; programs; setting up; tearing down, and cleaning up. My thanks to the team!

Transportation Volunteers have expanded this year. More of our members who have difficulty in attending events or church services have been able to come enjoy and share the socialization and spiritual fellowship. Thank you to those parishioners who are transporting members.

Blood Pressure Clinic is available year round. It was increased last year to include the summer months. It's important to have it taken routinely to be more aware of any sudden changes. Those participating have expressed appreciation for the extended service. I continue to pray for more knowledge and insight in my position to serve you as effectively and efficiently as I possibly can.

God Bless You,
Barbara Rasmussen, RN., CPN.



Preschool Report

Program Description:

St. James Preschool and the Verona Area School District have continued their partnership in the Pre-Kindergarten program. Currently St. James is one of eleven sites that offer the Pre-K program. We have 16 students and 2 teachers in our Pre-K class. The Pre-K class attends school four days a week for 3 hours and 10 minutes. We also have a 3's class at our school. There are three sections, each with 5-6 kids and 1 teacher. Two of the sections are 3 hours 10 minutes two days a week and one section is 3 hours and 10 minutes three days a week. In addition to the Pre-K and 3's class, we also have a 2 ½'s class. There is one section with 5 students and 1 teacher and they attend for 3 hours one day a week. The 2 ½ class has been running as a second semester class each school year.

Staff:

St. James Preschool continues to have a top notch staff teaching our students. Lynn Hauski and Stacy Zimmerman teach the Pre-K class, Holly Parker teaches two 3 year old sections, and Lori Rudy teaches one 3 year old section and the 2 ½ class. During the 2016-2017 school year, Amy Hampton continues to be available as an extra staff member or sub as needed and she teaches our Ready...Set...Move Lunch Bunch.

Highlights:

The Parent Advisory Committee continues to meet monthly to discuss, provide feedback and plan for the preschool program. There are currently 7 parents, 1 staff representative, and myself on the committee. This committee has been a great addition to the preschool program by providing more support and allowing us to hear the parents' opinions on a more frequent basis.

At preschool, we continue to do fundraisers to raise money for preschool needs. We offer a variety of different fundraisers throughout the year so people can pick and choose what is best for them. The money raised has been spent on things like new shelving, a water table, sensory items, an I-pad for the classroom and sometimes just small toys and games the kids would benefit from having. We thank you for any support you give the preschool through our fundraisers.

At St. James Preschool, we value our relationship with the students and their families. The staff engages with families through homework, projects, and events. We also communicate with them through weekly newsletters, pictures, emails and notes home.

In the future we look forward to reflecting, growing and continuing the great program we have.

Heather Pearl, Director of St. James Preschool

Women of St. James Report

During 2016, the Women of St. James continued to contribute in many ways to the church, the community and to each other. The Circles met in homes and at church for Bible study and reflection. The Circles were involved in many activities including the following: sponsoring birthday parties at Four Winds Manor, selling Valentine's Candy and Mother's Day flowers as a charitable benefit, coordinating and serving the Easter breakfast, supporting the St. James Preschool, providing Christmas gifts for a family in need, providing necessary gas cards and diapers as community outreach, making contributions by circles to the Verona Food Pantry, and sending Christmas military/Peace Corps care packages. The Circles served coffee and home-baked treats the first Sunday of each month during the fellowship hour between services. The free-will offering was used by the individual circles to fund various projects.

The funds from the Annual Bake Sale and Luncheon, funeral luncheon revenue/donations, and \$800 from the St. James allocation of Thrivent Funds helped us contribute to the following organizations and activities in 2016:

- *Pastor's Fund in Honor of St. James Staff
- *Verona Food Pantry "Christmas Bags"
- *Children's Bible
- *Oakwood Service League
- *Verona Food Pantry
- *One High School Scholarship
- *St. James Women's Retreat
- *Care Packages to Military/Peace Corps
- *Replaced flower stands for Altar Guild

For mission work, hundreds of items were sent on the boxcar to benefit Lutheran World Relief, including quilts from the quilting group, Mary Circle school kits, Sarah Circle layettes and health kits from the Ruth and Martha Circles. In addition, more than 230 "Gift Bags" filled with children's stocking stuffers went to the Verona Food Pantry to distribute at Christmas time.

The Women of St. James would like to again thank Candy Feldt, lead organizer, along with the many women of St. James for their food donations and volunteer time at all the funerals held at St. James during the year. This is an important function of our Church Women and appreciated by the families served.

2016 included the annual women's retreat that was held February 27-28 at Holy Wisdom Monastery in Middleton with the theme "Praying and Singing the Psalms". The 2017 retreat will be held March 4-5 once again at the Holy Wisdom Monastery with the theme being: "Jesus' Parables: Studying His Stories, Sharing Ours." Thanks to Bobbie Wang for once again leading the overall planning of the annual retreat.

The Women of St. James are also involved in a variety of other activities within the church including a Sunday night Bible study group, assisting with Sunday School and other education based activities, knitting prayer shawls and quilting as well as social events. If you are a Woman of St. James we welcome you to participate in any one of the ways mentioned in this report. We'd love to have you join us!

Respectfully submitted, Linda Freitag, Chair

Women of St. James Financial Report

Balance brought forward from 2015 **\$4,117.00**

2016 RECEIPTS

9 Funeral Luncheons \$1,733.11

2015 THRIVENT Matching Funds for Luncheon/Bake Sale \$ 800.00

Cash Donation for Kitchen Supplies \$ 250.00

2016 Bake Sale \$2,331.50

2016 Luncheon Receipts \$ 936.00

2016 Total Receipts **\$6,050.61**

2016 EXPENSES

2016 Pastor's Fund – Honoring Pastors and Staff \$ 300.00

2017 Women's Retreat Contribution \$ 700.00

Christmas Bags for Badger Prairie Needs Network \$ 400.00

Christmas Donation to Area Family in Need \$ 200.00

Bake Sale/Luncheon Expenses \$ 146.04

Reimburse St. James for Funeral lunch paid to Women of St. James in error \$ 33.11

Annual Synod Offering \$ 200.00

Badger Prairie Needs Network yearly donation \$ 200.00

Youth Bibles – St. James \$ 500.00

2 Gift Certificates \$ 100.00

Kitchen Supplies \$ 158.66

High School Scholarship \$1,000.00

Kitchen Linens \$ 115.12

Penny Collection for Synod \$ 81.75

2016 Total Expenses **\$4,134.68**

Balance per 12/31/16 Bank Statement **\$6,032.93**

Audrey Huseth, Treasurer

Annual Financial Report

For the Year Ended December 31, 2016

Summary of 2016 General Fund Receipts:

- Decrease of \$2,500 or 0.5% lower than 2015 Receipts
- 2016 Budget achieved with Receipts > Expenses by \$1,800
- December receipts were within \$2,000 of the prior year December at \$80,000
- 2016 annual receipts were short of budget by 32,300 or 5.75%

Summary of 2016 Operating Expenses:

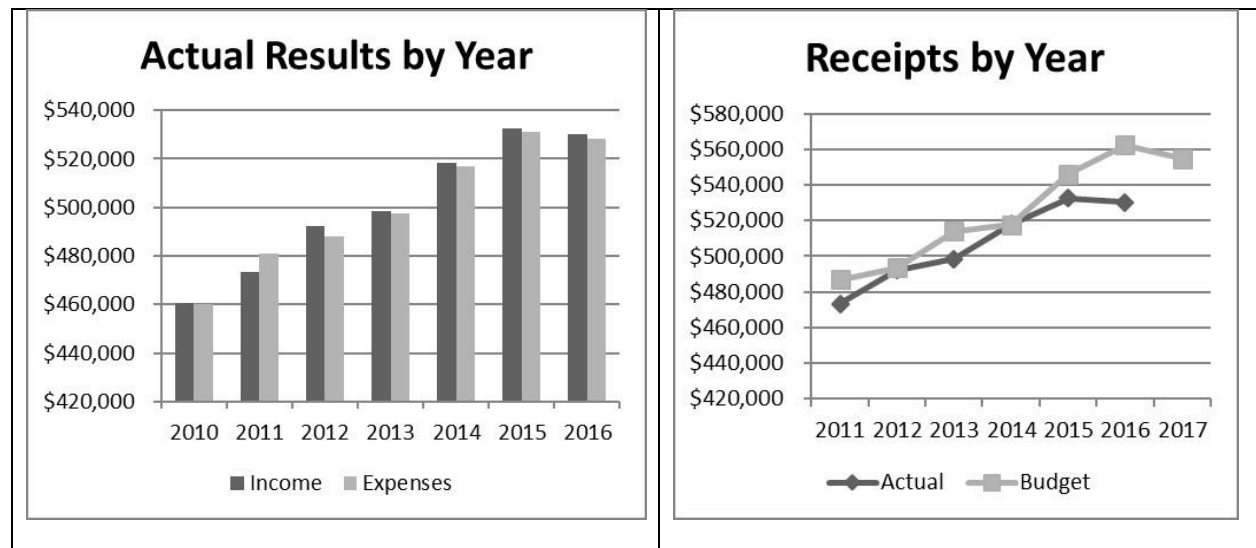
- Decrease of \$2,700 or 0.5% lower than 2015 Expenses
- 2016 Expenses are \$34,000 favorable to the 2016 Expense Budget
- Actual Results for 2016 achieve Net Income of \$1,806

Total Giving in 2016 (General Fund and Building Fund)

- Building Fund receipts in 2016 of approximately \$613,000 and General Fund Envelope receipts of \$500,000 total \$1,113,000 of total giving in 2016
- St. James members are balancing both the 2016 and future stewardship call for the General Fund and the Capital Campaign in supporting the mission and vision of our Receive – Grow – Give path

Historical Summary of General Fund Receipts and Expenses by Year:

	2011	2012	2013	2014	2015	2016
Receipts	473,235	492,324	498,334	518,096	532,732	530,218
Expenses	481,108	487,823	497,474	516,781	531,120	528,412
Net Results	(7,873)	4,501	860	1,315	1,612	1,806



2017 Budget:

- 2017 Budget has a 4.7% increase over 2016 which in dollars is approximately a \$25,000 increase from 2016 actual receipts.
- 2017 Budget has a 1.3% decrease from 2016 Budget which in dollars is approximately a \$7,500 decrease from the 2016 Budget.
- Increases included in the 2017 Budget for the benefit of the ministry programs and operations include the following:
 - Potential part-time custodian/maintenance position adds \$7,000
 - Filling the Youth, Children, Family Coordinator position adds \$10,000
 - Wage and Salary increases of 1%

2016 Member Giving to General Fund:

- Member offering envelope giving is \$500,360 from 358 giving units in 2016
- The average member gift is \$1,398 which is \$95 per unit or 7.3% higher than in 2015
- Member giving decreased by \$3,610 or 1% from 2015 and decreased by 29 giving units
- 50% of our members contribute more than 90% of the dollars in the General Fund Budget
- See the separate page in this report for additional details and history on member giving to the General Fund

Operating Cash, Memorial, Building, and Endowment Fund Balances:

	<u>12/31/16</u>	<u>12/31/15</u>
General Fund Cash	\$ 51,254	\$ 74,933
Memorial Funds	\$ 87,472	\$ 85,888
Building Fund	\$663,231	\$179,230
Endowment Funds	\$134,655	\$127,750
Total Cash and Investments	<u>\$936,612</u>	<u>\$467,801</u>

Outreach Contributions:

In 2016, St. James contributed the following:

<u>Recipient</u>	<u>Amount</u>	<u>Source</u>
ELCA South Central Synod	\$ 6,125	Includes General Budget for \$5,000
Badger Prairie Needs Network	\$ 2,685	Thanksgiving Food Bags
Lutheran Campus Ministry	\$ 674	Lenten Coin Folders and Lunches
Joining Forces for Families	\$ 557	Octoberfest Event
ELCA World Hunger	\$ 844	Various Contributions
Total	<u>\$10,885</u>	

Building Fund:

The Building Fund cash balance at December 31, 2016 is \$663,231 and includes the following activity in 2015 and 2016:

Building Fund Receipts/Transfers:

Capital Campaign Contributions 2015-2016	\$827,750	
Frank Schroeder Estate Funds Transfer - 2015	35,683	
Building Fund transfer from Memorial Account - 2015	16,243	
Interest Income – 2016	<u>401</u>	\$ 880,077

Building Fund Expenses:

Capital Campaign Expenses	\$ 67,802	
Architect Fees/Survey/Permits 2015-2016	<u>90,393</u>	\$(158,195)
Prior Mortgage Prepayment to be paid from General Fund		\$ (48,315)
Building Fund Receipts in General Fund		\$ <u>(10,336)</u>
Building Fund Cash Balance – 12/31/2016		\$ <u>663,231</u>

The Capital Campaign pledges to date for the 3-year commitment total approximately \$1,430,000 and are comprised of 68 pledges that are weekly, monthly, or quarterly for a total of \$80,884 per year, 47 annual pledges of \$151,650 per year, and a remaining 27 fixed pledges.

Mortgage Balance:

The current mortgage was paid off in early 2016 from the Building Fund account. The General Fund budget in 2017 continues to include the monthly mortgage amount of \$3,861 which will be transferred to the Building Fund to replenish the remaining 2016 mortgage pay-off.

2017 Outlook:

St. James is an active congregation and is creating a vision in Building for God's Tomorrow. As a congregation, together we are challenged with an increase of 5% to meet the 2017 budget, while at the same time being committed to fulfilling year two of the Capital Campaign pledges.

Let's ALL prayerfully evaluate our financial commitment to St. James Lutheran Church in order to maintain our regular giving, achieve the necessary increase in the 2017 Budget, and meet our Capital Campaign pledge commitments. Our Stewardship along with Worship, Membership, and Fellowship is critical to the St. James mission and vision in following our Receive – Grow – Give path.

Respectfully Submitted,

Kim Feller
Congregational Council Treasurer

2016 General Fund Offering Data from Annual Statements

	Number	%	Dollars	%
Giving Units >\$500	207	58%	\$470,792.00	94%
Giving Units < \$500	151	42%	\$29,568.00	6%
Total Giving Units	358	100%	\$500,360.00	100%

2015 General Fund Offering Data from Annual Statements

	Number	%	Dollars	%		
Giving Units >\$500	214	55%	\$472,296.45	94%		
Giving Units < \$500	173	45%	\$31,674.00	6%		
Total Giving Units	387	100%	\$503,970.45	100%	-\$3,610.45	-1%
					2016 Total Decrease \$ and %	

2014 General Fund Offering Data from Annual Statements

	Number	%	Dollars	%		
Giving Units >\$500	211	56%	\$462,150.00	94%	\$95.40	7.3%
Giving Units < \$500	168	44%	\$29,299.00	6%		
Total Giving Units	379	100%	\$491,449.00	100%	\$12,521.45	3%
					2015 Total Increase \$ and %	
					2016 Average Increase \$ and %	

2013 General Fund Offering Data from Annual Statements

	Number	%	Dollars	%		
Giving Units >\$500	203	54%	\$426,358.50	93%	\$5.55	0.4%
Giving Units < \$500	176	46%	\$33,305.00	7%		
Total Giving Units	379	100%	\$459,663.50	100%	\$31,785.50	7%
					2014 Total Increase \$ and %	
					2015 Average Increase \$ and %	

2016		2016	2015	2014	2013		
	Average Giving Unit	\$1,397.65	\$1,302.25	\$1,296.70	\$1,212.83	\$83.87	7%
179	Mean	\$640.00	\$550.00	\$600.00	\$530.00	2014 Average Increase \$ and %	

2016		2016			2015		
10	Top 10 Giving Units	\$99,474	20%	% of Dollars	\$92,995	18%	% of Dollars
36	Top 10% Giving Units	\$227,117	45%	% of Dollars	\$230,195	46%	% of Dollars
179	Top 50% # of Giving Units	\$454,972	91%	% of Dollars	\$461,990	92%	% of Dollars
43	Top 50% \$ of Giving Units	\$249,879	12%	% of Giving Units	\$253,212	12%	% of Giving Units

2016 General Fund Offering Data from Annual Statements

Dollar Range	Giving Units	2016	\$ Contributions	% Contributions
\$0-\$499	151		\$29,568	6%
\$500-\$999	59		\$40,931	8%
\$1,000-\$1,499	48		\$57,261	11%
\$1,500-\$1,999	25		\$41,876	8%
\$2,000-\$2,499	11		\$24,412	5%
\$2,500-\$2,999	17		\$44,433	9%
\$3,000-\$3,499	10		\$31,262	6%
\$3,500-\$3,999	6		\$22,125	4%
\$4,000-\$4,499	2		\$8,155	2%
\$4,500-\$4,999	7		\$33,404	7%
\$5,000-\$5,499	3		\$15,380	3%
\$5,500-\$5,999	5		\$27,681	6%
\$6,000-\$6,999	6		\$38,018	8%
\$7,000-\$7,999	3		\$21,900	4%
\$8,000-\$8,999	2		\$16,504	3%
\$9,000-\$9,999				
\$10,000-\$10,999	1		\$10,250	2%
\$11,000-\$11,999	1		\$11,800	2%
\$12,000-\$16,999				
\$17,000-\$20,999				
\$21,000-\$24,999				
>\$25,000	1		\$25,400	5%
Total for 2016	358		\$500,360	100%

Dedicated Accounts - General, Building, Memorial, and Endowment

	Beginning Balance 1/1/2016	2016 Receipts	2016 Disbursements	Ending Balance 12/31/2016
General Offerings				
Thrivent Choice	\$ 7,091.89	\$ 3,273.00	\$ 4,229.64	\$ 6,135.25
Food Bags	2,000.00	0.00	524.53	1,475.47
Year End Bonus	0.00	3,000.00	0.00	3,000.00
General Offerings	\$ 9,091.89	\$ 6,273.00	\$ 4,754.17	\$ 10,610.72
Congregational Life				
Parish Nurse/Grief Dedicated	\$ 2,302.07	\$ 45.00	\$ 194.28	\$ 2,152.79
Congregational Life	\$ 2,302.07	\$ 45.00	\$ 194.28	\$ 2,152.79
Preschool				
Preschool Fundraising	\$ 7,953.44	\$ 7,926.50	\$ 12,316.57	\$ 3,563.37
Preschool Capital Improvements	7,080.47	0.00	924.59	6,155.88
Preschool Scholarships	4,533.89		4,533.89	0.00
Preschool Lunch Bunch	0.00	4,256.00	935.00	3,321.00
Preschool	\$ 19,567.80	\$ 12,182.50	\$ 18,710.05	\$ 13,040.25
General				
Golf Outings	\$ 2,243.09	\$ 5,018.00	\$ 2,805.42	\$ 4,455.67
Easter Flowers	0.00	1,061.75	1,061.75	0.00
Miscellaneous	3,874.72	2,200.00	4,774.72	1,300.00
Hunger Appeal	823.99	480.44	1,093.99	210.44
Poinsettias	0.00	944.30	944.30	0.00
Phoebe Circle	69.45	0.00	0.00	69.45
Easter Paraments	0.00	392.85	0.00	392.85
Women's Retreat Expenses	(446.40)	2,740.00	2,598.94	(305.34)
Back Packs	40.86	0.00	0.00	40.86
Food Pantry/Baskets	16.88	2,801.50	2,771.50	46.88
Altar Flowers/Weekly	0.00	1,953.90	1,918.90	35.00
Bulletins	0.00	805.00	805.00	0.00
Lenten Lunch & Fellowship	0.00	161.20	161.20	0.00
Pastor's Good Samaritan Fund	1,526.74	5,630.00	4,394.69	2,762.05
Lenten Coin Folders	0.00	513.25	513.25	0.00
Quilting Dedicated	531.29	0.00	413.28	118.01
Kitchen Fund	5,931.76	0.00	0.00	5,931.76
Mission Endowment Distribution	5,273.66	2,275.84	0.00	7,549.50
Guatemala Water Project	150.00	0.00	0.00	150.00
General	\$ 20,036.04	\$ 26,978.03	\$ 24,256.94	\$ 22,757.13

	Beginning Balance 1/1/2016	2016 Receipts	2016 Disbursements	Ending Balance 12/31/2016
Memorial				
Community Meal Fund	\$ 9,408.71	\$ 545.00	\$ 1,266.96	\$ 8,686.75
Wednesday Worship Fund	12,245.33	0.00	9,600.00	2,645.33
Due from General Fund	(1,855.00)	14,642.93	1,182.90	11,605.03
Undesignated Memoria	11,564.55	2,175.00	3,773.27	9,966.28
Interest-Memorials	6,281.41	54.50	0.00	6,335.91
Adult Choir-Memorial	125.00	25.00	0.00	150.00
Air Conditioning-Mem	140.00	0.00	0.00	140.00
Handbells-Memorial	711.48	50.00	244.80	516.68
Kyle Mark Riddle Mem	100.00	0.00	0.00	100.00
Doerfer Memorial	240.08	0.00	0.00	240.08
Sunday School-Memori	420.00	0.00	0.00	420.00
ELCA Grant - Food Pantry	2,015.98	0.00	0.00	2,015.98
Due to JR Educ. Fund	0.57	0.00	0.00	0.57
BeFrienders	525.00	0.00	0.00	525.00
Church Maint. Reserv	10,014.23	0.00	0.00	10,014.23
A.G. Fund	31,788.58	159.92	0.00	31,948.50
Music in Worship (Thompson Gift)	166.97	0.00	0.00	166.97
Celebration Service	994.75	0.00	0.00	994.75
Jan Reed Endowment Contribution	1,000.00	0.00	0.00	1,000.00
Memorial	\$ 85,887.64	\$ 7,652.35	\$ 16,067.93	\$ 87,472.06
<i>Memorial Fund</i>	\$ 85,887.64	\$ 7,652.35	\$ 16,067.93	\$ 87,472.06

	Beginning Balance 1/1/2016	2016 Receipts	2016 Disbursements	Ending Balance 12/31/2016
Building Fund				
Building Fund	\$ 231,150.39	\$ 612,842.99	\$ -	\$ 843,993.38
2014-15 Architect Planning Fees	(39,569.24)	0.00	0.00	(39,569.24)
2015 Fundraising Fees	(66,779.74)	0.00	1,022.13	(67,801.87)
New Construction/Architect Fees	0.00	0.00	86,150.13	(86,150.13)
Bldg Fund Interest Income	15.06	401.35	0.00	416.41
Due from Gen Fund-Mortgage Prepay	0.00	38,610.00	86,925.14	(48,315.14)
Due from Gen Fund-Bldg Contributions	(16,580.00)	221,413.34	215,168.94	(10,335.60)
Due from Gen Fund-F.Schroeder Estate	(30,000.00)	0.00	0.00	(30,000.00)
Frank Schroeder Estate	100,993.52	0.00	0.00	100,993.52
Building Fund	\$ 179,229.99	\$ 873,267.68	\$ 389,266.34	\$ 663,231.33
Jan Reed Mission Endowment Fund				
Jan Reed Educational Fund	\$ 27,125.57	\$ -	\$ -	\$ 27,125.57
Unrealized Gans/Losses	3,468.14	1,653.47	0.00	5,121.61
Dividends Earned	3,238.23	1,220.45	0.00	4,458.68
Dividends Paid	(3,238.23)	0.00	1,220.45	(4,458.68)
Due from Memorial Fund	(0.57)	0.00	0.00	(0.57)
Jan Reed Mission Endowment Fund	\$ 30,593.14	\$ 2,873.92	\$ 1,220.45	\$ 32,246.61
Building/Endowment Fund	\$ 209,823.13	\$ 876,141.60	\$ 390,486.79	\$ 695,477.94
Youth Funds				
Youth Fundraisers	\$ 130.56	\$ 6,058.23	\$ 6,581.60	\$ (392.81)
Mission Trip Contributions	25.00	235.00	260.00	0.00
Middle School Mission Trip	549.35	0.00	21.61	527.74
High School Mission Trip	0.00	8,456.77	8,431.77	25.00
Bibles	838.94	540.00	789.37	589.57
High School Scholarship	0.00	1,000.00	1,000.00	0.00
Youth Funds - Dedicated	835.01	0.00	38.46	796.55
J. Reed Scholarship Fund	1,218.29	2,220.45	2,000.00	1,438.74
Youth Funds	\$ 3,597.15	\$ 18,510.45	\$ 19,122.81	\$ 2,984.79
<i>Youth Funds</i>	\$ 3,597.15	\$ 18,510.45	\$ 19,122.81	\$ 2,984.79
Total for dedicated accounts	\$ 447,463.15	\$ 966,909.83	\$ 477,468.81	\$ 936,904.17

Statement of Financial Position - St. James Lutheran Church				
December 31, 2016 - All Funds				
		Balance as of 12/31/2016	Change	Balance as of 12/31/2015
Assets:				
<i>Cash Accounts</i>				
	General Checking	\$51,254	(\$23,679)	\$74,933
	Building Fund Money Market	\$663,231	\$484,001	\$179,230
	Savings - Memorials	\$55,524	\$1,424	\$54,099
	Memorial CD	\$31,948	\$160	\$31,789
	Endowment Fund	\$102,408	\$5,251	\$97,157
	Jan Reed Scholarship Fund	\$32,247	\$1,653	\$30,593
	Estate Fund- F. Schroeder	\$0	\$0	\$0
	<i>Cash Accounts</i>	<u>\$936,612</u>	<u>\$468,810</u>	<u>\$467,801</u>
<i>Other Assets</i>				
	Due from Memorial Fund	\$11,605	\$11,605	\$0
	Funding Receivable Note	\$0	(\$94,146)	\$94,146
	Total Assets	<u>\$948,217</u>	<u>\$386,270</u>	<u>\$561,947</u>
Liabilities:				
<i>Short Term Liabilities</i>				
	Accounts Payable	\$0	(\$2,632)	\$2,632
	Due to Building Fund	\$10,336	(\$6,244)	\$16,580
	Due to Estate Fund	\$30,000	\$0	\$30,000
	Due to Memorial Fund	\$0	(\$1,855)	\$1,855
	<i>Short Term Liabilities</i>	<u>\$40,336</u>	<u>(\$10,732)</u>	<u>\$51,067</u>
<i>Long Term Liabilities</i>				
	Mortgage Note Payable	\$0	(\$94,146)	\$94,146
	General Fund Reserve	\$0	\$0	\$0
	Total Liabilities	<u>\$40,336</u>	<u>(\$104,877)</u>	<u>\$145,213</u>
Net Assets:				
<i>Members Equity</i>				
	<i>Members Equity</i>	<u>\$907,881</u>	<u>\$491,147</u>	<u>\$416,734</u>
	Total Liabilities & Net Assets	<u>\$948,217</u>	<u>\$386,270</u>	<u>\$561,947</u>

St. James Lutheran Church
2017 Ministry Plan

	2017 Budget	2016 Actual	2016 Budget
<u>RECEIPTS</u>			
Envelopes	\$ 533,000	\$ 500,354	\$ 532,000
Loose Offerings	16,000	15,806	16,500
Sunday School Offerings	560	553	800
Other Offering	0	0	0
Misc. receipts	2,640	9,600	9,600
Mission Endowment Dist.	1,600	1,600	1,600
Interest Income	0	5	0
Church use	1,200	2,300	2,000
Total Receipts	\$ 555,000	\$ 530,218	\$ 562,500
<u>EXPENSES</u>			
Staffing			
Salaries	\$ 220,208	\$ 194,788	\$ 224,564
Benefits	160,190	159,710	164,583
Total Staffing	\$ 380,398	\$ 354,498	\$ 389,147
Ministries			
Benevolences	5,500	\$ 5,000	5,000
Worship & Music Ministry	9,525	8,290	9,025
Spiritual Growth	3,000	2,580	2,750
Youth Ministry	3,000	2,119	3,250
Preschool	(2,186)	(2,726)	(2,541)
Outreach/Fellowship Ministry	10,200	8,695	9,600
Office Support for Ministries	35,456	33,940	35,169
Total Ministries	\$ 64,495	\$ 57,898	\$ 62,253
Facilities			
Utilities	\$ 16,700	\$ 15,302	\$ 17,500
Insurance	15,500	14,698	14,843
Maintenance & Repairs	28,875	39,176	29,925
General Fund Operating Reserve	-	-	-
Building & Grounds Improvements	700	508	2,500
Mortgage	48,332	46,332	46,332
Total Facilities	\$ 110,107	\$ 116,016	\$ 111,100
Total Expenses	\$ 555,000	\$ 528,412	\$ 562,500
Receipts - Expenses	\$0	\$1,806	\$0

Congregational Council

Karen Breitnauer, President	848-8297
Elise Taft, Vice-President	437-7954
Kim Feller, Treasurer	845-6425
Sue Zernicke, Secretary	246-2025
Dennis Beres	845-9305
Lee DeBaillie	848-1102
Jim Rognstad.....	497-1132
Jill Sommers	845-2693
John Walker	845-8732

Staff

Kurt Billings, Pastor	Cell: 235-8122
Peter Narum, Pastor	Cell: 469-9625
Michelle Lichty	Parish Administrator
Emily Jeremiason	Office Assistant
Barb Roberts.....	Office Assistant
Paulette Spoon.....	Adult Choir & Handbell Choir
Susan Bublolz	Youth Choir Director
Marilyn Doerfer.....	Organist
Alex Ford.....	Organist
Rhonda Chalone.....	Pianist
Jim Erickson	Pianist
Barb Rasmussen, R.N.	Parish Nurse
Heather Pearl	Director, St. James Preschool
Lynn Hauski	St. James Preschool
Holly Parker.....	St. James Preschool
Lori Rudy	St. James Preschool
Stacy Zimmerman.....	St. James Preschool



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