

# 2022 Annual Report



**St. James Lutheran Church**  
**Verona, Wisconsin**





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# St. James Evangelical Lutheran Church

Semi-Annual Meeting  
February 5, 2022

## AGENDA

- I. Welcome
- II. Call to Order
- III. Opening Prayer
- IV. Pastors' Report                      Kurt Billings and Peter Narum
- V. President's Report                      Allison Heil, Council President
- VI. Treasurer's Report                      Mark Krebsbach
- VII.
  - A. 2022 Year-End Report
  - B. Presentation of 2023 Ministry Plan (budget) & Discussion
  - C. Vote on 2023 Ministry Plan (budget)
- VIII. Old Business
- IX. New Business
- X. Adjournment
- XI. Closing Prayer

# St. James Evangelical Lutheran Church

## 2022 Membership Report

	Baptized	Confirmed
<b>Membership at end of 2021</b>	1536	1039
<b>Members received during 2022</b>		
By Baptism - children	13	
By Baptism - adults		
By transfer	17	11
<b>Baptized Youth who were confirmed</b>		7
<b>Members removed during 2022</b>		
By death	6	6
By transfer	3	3
Removed/Statistical Adjustment	2	2
<b>Membership at end of 2022</b>	1555	1046

# Pastors' Annual Report

Matthew 18:20, ESV: *"For where two or three are gathered in my name, there am I among them."*

Romans 1: 11-12 NIV: *I long to see you so that I may impart to you some spiritual gift to make you strong — that is, that you and I may be mutually encouraged by each other's faith.*

The New Year began in much the same way the previous year began. Namely, with no in-person worship. Due to a surge in covid cases in Dane County, the decision was made to suspend in-person worship for much of January. As cases began to decrease, we returned to worshiping together in the Sanctuary. In the meantime, our online worship presence was strengthened, and has steadily grown. One of the consequence of the pandemic has been a disruption in previous held patterns and routines. As people's lives gradually return to some semblance of "normal," it is yet to be seen what those new patterns and routines will look like. While this makes planning more challenging, we look for the new ways God's Spirit is guiding and leading us in the year ahead.

In May of this year, we said good bye to our Director of Youth Ministries, Bailey Green. Bailey left to pursue other options and career paths, and we wish her all the best in her future endeavors. This, of course, puts St. James back to looking for a candidate who will lead this important ministry. As we search for this new person, we ask for your prayers and support. And, in the meantime, we look for creative ways that we might continue this ministry. We also said goodbye and Godspeed to our long time musician, Alex Ford, who moved to northern Wisconsin. We wish Alex and Danni all the best. The search is on for a new organist.

In June of this year, thanks to a generous gift by the Mani family, as well as the support of the congregation, we were able to refinance and pay down \$200,000 of our debt. This will allow St. James with more options for staffing in the future, as well as better enabling us to receive the staff we currently have.

So much of what we do here at St. James is possible because of the tremendous staff that we have in place. A special thanks again this year to our Parish Administrator, Michelle Lichty, for all of the countless ways she supports and strengthens our shared ministry; for Holly Parker, our Director of Children's Ministry, who directs Sunday School, Confirmation and VBS, as well as being an outstanding Preschool teacher; for Paulette

Spoon, our Director of Music, who not only oversees our many music ministries, but also helps in countless unseen ways; Heather Pearl, the Director of the St. James Preschool, and to Barb Rasmussen, our Parish Nurse, for the many ways she provides care for those in our congregation. We also want to thank the Congregational Council for all of their good work in helping us make the important decisions to further the mission and ministry in this strange new world we are in. Finally, we want to thank you, members of St. James, lead, support and participate in the various ministries of St. James.

Finally, as your pastors, we are grateful for the opportunity to serve this faith community, and we are thankful for all the love, support and generosity this faith community embodies. We look forward to ministering with and among you in the year ahead.

Your pastors, Kurt Billings & Peter Narum

# President's Report

**"For I am sure that neither death nor life, nor angels nor rulers, nor things present nor things to come, nor powers, nor height nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord." ~ Romans 8:38-39**

**Receive – Grow – Give – the Mission of St James**

## ***2022 – A Year in Review:***

Last year at this time, I indicated: "But blessed are those who trust in the Lord and have made the Lord their hope and confidence. They are like trees planted along a riverbank, with roots that reach deep into the water. Such trees are not bothered by the heat or worried by long months of drought. Their leaves stay green, and they never stop producing fruit." I believe that the St James community has continued to support the needs of our members as we adjust to the current "normal."

- **Budget & Finance:** With a generous family donation and the generous donation matching of the congregational members, we were able to substantially reduce our mortgage debt. A special thank you to Parish Administrator Michelle Lichty and Church Council Treasurer Mark Krebsbach for their hard work assembling and filing all necessary paperwork to make this happen.

- **Church Ministries--In Person and Otherwise:** We are blessed to have such great staff and volunteers to carry out the mission and ministries of St James. We continue to have success in Sunday School, Confirmation, Preschool, Parish Nursing, Prayer Shawl, Quilting, the Women of St James, the book groups of St. James, our many wonderful music ministries as well as all the ministries St James participates in and supports.

With the exception of the Director of Youth Ministries, St James remained fully staffed! With our amazing crew, ministries were able to continue almost completely in person.

## ***2023 – The Year to Come:***

- **Budget & Finance:** The budget for 2023 will look similar to the 2022 budget. Please refer to the annual financial report by Treasurer Mark Krebsbach for details.

- **Church Ministries--In Person and Otherwise:** It is my hope and prayer for all that we continue to receive, give, and grow as a congregation. We continue to seek a Director of



Youth Ministries, and we are looking “outside the box” to meet the needs of the St. James Youth.

Thank you for your continued support and gifts during this past year. I appreciate the opportunity to serve as your President of the St. James Congregational Council.

Respectfully submitted,  
Allison Heil, President, Congregational Council

## Children, Youth & Family Ministries

**Sunday School** continued mainly in person through the remainder of the 2021-22 school year. We provided lesson links in weekly newsletters so families also had options for learning together at home. In February, we joined the congregation in collecting cans of soup for our annual "Souper Bowl of Caring." Together we collected 200 cans of soup. We held a Family Friendship Party where families enjoyed snacks, games and making cards for members and friends of St. James. Spring highlights included participating in the Palm Sunday Parade and festivities, as well as wrapping up the school year with our Volunteer Appreciation & Last Day Celebration. Students and volunteers received sunflower grow kits and a donation was made in their honor to help feed refugee families through ELCA Good Gifts. After the summer break, Sunday School resumed in September with a "Let's Celebrate" kickoff event, including a cereal drive for BPNN. 3 year olds - 4th grade students enjoy rotating through music, story, craft and game stations each week. 5th-6th grade students meet for "Club Connect" where they are beginning the transition Confirmation. We currently have 82 students registered for the 2022-23 school year.

**Confirmation** continued in person throughout the 2021-22 school year. Our great team of teachers led students in diving deeper into the Old and New Testaments, as well as exploring what it means to receive, grow, and give through participation in worship and various service projects. This fall, we welcomed 12 first year students into the program to join our 12 second year students. This school year they are focusing on Lutheran History, Catechism & Lutheran Living. Parent Volunteers have also stepped up to offer a Confirmation Study/Youth Group approximately once a month.

**Milestones** - In April, 14 students received their First Communion after completing classes and participating in bread-baking. In September, 3 year olds received Spark Story Bibles, 3rd graders received Hands-On Bibles, and 7th graders received Lutheran Study Bibles - all generously provided by the Women of St. James. In November, 7 9th graders enjoyed a special banquet and were confirmed in the Affirmation of Baptism Service.

**Vacation Bible School** - Monumental VBS took place August 1-4 from 9am-12noon. 67 campers and 47 volunteers enjoyed a fun and faith-filled week! Families and volunteers enjoyed lunch and a musical program to celebrate the week. We also collected over 50 birthday kits for BPNN.

**Additional Family Events** in 2022 included a Family Movie Night in August, a “Shine with Jesus” Event in October and Advent Workshops and the popular Pop-Up Christmas Pageant in December. This year, St. James staff also sponsored a “Parent’s Night Out” in December.

**Children Youth & Family Ministry Committee** - Under the leadership of chair Cindi Stampfli, the committee is currently focused on seeking a Youth Director and providing opportunities for our middle and high school students in the interim. We strive to engage families in our mission to receive, grow and give God’s love at St. James, in our community and in the world.

We are deeply grateful for the time, energy and love given by our pastors, staff & volunteers, as well as the support shown by our wonderful congregation. Blessings to each of you!

~Holly Parker, Director of Children & Family Ministries

# Parish Nurse/Lay Visitation Coordinator Annual Report

The ministry of Parish Nursing and Visitation has had a busy and very rewarding year. **Home and Respite Visits** I have visited several of our parishioners in their homes to have their blood sugars checked, blood pressures taken, dressings changed, and give communion. I did home care for a parishioner for several weeks with the reward of them seeing definite improvement. I continue to be able to work with certain vendors to direct some of the parishioners, or obtain for them, home medical equipment without cost that has been thoroughly and properly cleaned and safe for them to use. These services all seem beneficial to the individuals and assist in reducing added stress in their lives.

This ministry also started a **Trivia** group for older individuals. It has been very successful with six to eleven people playing every week in Verona. It is a great opportunity to see each other outside of church, make new friends and socialize, as well as test our memory.

We were able to have The **Hope and Healing Celebration** in 2022 on All Saints Sunday. We had a lovely dinner in the dining room, a service with a speaker presentation in the sanctuary, and remembrance gifts for all who attended. A special thanks to the youth and all others involved in this special service.

## Parish Nurse Ministry

I continue to do Blood Pressure checks on the second Sunday of each month between services all year. It helps give the parishioner information of changes and my recommendations to be seen by their physician. It can also compare to the accuracy of their machine at home.

I look forward to being able to see and serve our parishioners again this year. I encourage any of the parishioners to call me and make an appointment. I continue to pray to be able to serve you as effectively and efficiently as I possibly can.

God Bless You,  
Barbara Rasmussen, RN., CPN.



## Annual Report

St. James Preschool currently has one 2 ½ year old class with seven kids and one teacher. This class is taught by Kristin Wills and meets on Mondays and Fridays. The 3 year old classes meet on Tuesday, Wednesday, and Thursdays and are taught by Holly Parker, Lori Rudy, and Kristin Wills. We also have one Verona Area School District (VASD) Pre-K class with twenty-one kids that is taught by Stacy Zimmerman with an assistant in the classroom. The Pre-K class meets on Tuesday, Wednesday, Thursday, and Fridays.

I represent St. James Preschool on multiple committees for VAFFY (Verona Area First Five Years through VASD). This allows the preschool to have a presence and a voice in our community. We are fortunate to be able to partner and collaborate with VASD.

*Learning Highlights:* feelings, senses, pumpkins, buildings, fairy tales, friendship, self-help skills, kindness, social/emotional well-being, empathy, inclusion; *Collaboration Highlights:* The Nora Project, VASD, Pyramid Model; *Special Guest Highlights:* Henry Villas Zoo; *Special Event Highlights:* pajama week, St. James' Annual Trick or Treat, Winter Zoom Bingo Party.

I am so thankful that we continue to make an impact on our children and families. The preschool staff never ceases to amaze me with how hard they work and their dedication to the preschool, each other, and the kids. We thank each of you for your prayers and support for St. James Preschool. I look forward to continuing our partnership and providing an amazing preschool experience for the communities we serve.

Heather Pearl, Administrator/Director of St. James Preschool

# Women of St. James Annual Report

The Women of St. James is the umbrella organization for most of the ministries at St. James that are specifically for women. The Board of this group consists of a Chair, Vice Chair, Recording Secretary, Treasurer and representatives from the four Circles. The many activities for women supported by the Board include Chloe, Mary, Martha and Sarah Circles; the St. James Quilting Group, St. James Prayer Shawl Ministry, coordination of volunteers and food for funeral lunches, the Annual Women's Retreat, collections for Lutheran World Relief, and various other activities.

Chloe, Mary, Martha and Sarah Circles were able to meet in person and resume their activities in 2022. These Circle activities include selling Candy and Comfort Cups to fund service projects and donations to charities, coordinating and serving the annual Palm Sunday breakfast, hosting American Red Cross blood drives, and serving coffee and home-baked treats the first Sunday of each month during the fellowship hour between services. During 2022 with the Board's financial support, the Circles were able to provide Christmas gifts for local families in need, contribute to the Badger Prairie Needs Network, and send Christmas military care packages.

The Women's Board coordinates the annual Bake Sale and Luncheon which was modified this year to serve patrons an in person Luncheon and Bake Sale along with a drive-thru option for pre-orders for the lunch and select bake sale items. The format was well supported with generous donations and great participation. The funds from this annual event help us to fund various activities and projects including:

- |  |                            |
|--|----------------------------|
| *Pastor's Fund donations                           | *High School Scholarships  |
| *Bibles for 3-yr olds, 3. graders, 7. grade Bibles | *Care Packages to Military |
| *Badger Prairie Needs Network Donations            | *Youth Mission Trips       |
| *Prayer Shawl Ministry                             | *Women's Retreat           |

These activities are also funded in part with revenue and donations from funeral luncheons held at St. James, which were resumed during the fall of 2022.

As part of mission work, dozens of items were sent on the boxcar to benefit Lutheran World Relief, including 76 quilts from the Quilting Group, 83 school kits from Mary Circle, 48 personal care kits from Martha Circle, and 33 layettes from Sarah Circle.

The annual Women's Retreat for 2022 was cancelled and is tentatively planned for April 22-23, 2023 at Holy Wisdom in Middleton. The weekend for learning, worship, reflection, and fellowship was missed by participants in 2020, 2021 and 2022 so it will be great for it to return soon in 2023.

If you are a Woman of St. James, we welcome you to participate in any one of the many ways mentioned above in this report. We would love to have you join us! Please contact the church office for more information. Respectfully submitted by Kari Fitzgerald, Chair

# Women of St. James Lutheran Annual Treasurer's Report

DECEMBER 1, 2021 THROUGH NOVEMBER 30, 2022

Balance forward as of December 1, 2021	Date	\$7,669.59
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## Deposits

Bake Sale/Luncheon	12/08/2021	16.00
Bake Sale/Luncheon	12/17/2021	30.00
Thrivent Match Bake Sale/Luncheon	01/03/2022	1,000.00
Leary Funeral	04/05/2022	175.00
Baker \$200 and Hornbacher \$150 Funerals	08/08/2022	350.00
Pulver Funeral	11/07/2022	175.00
Bake Sale/Luncheon Donation	11/14/2022	50.00
Bake Sale/Luncheon	11/22/2022	4,250.25

<b>Total Deposits</b>		<b>\$6,046.25</b>
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## Expenses

Bobbie Wang for Christmas families Mary Circle	12/08/2021	500.00
St. James Lutheran Church for Pastor's Fund	12/08/2021	
500.00		
Barbara Rasmussen Nurse's Conference	02/13/2022	500.00
St. James Lutheran Church for Prayer Shawl Ministry	04/05/2022	200.00
Candy Feldt for Chrismon Supplies	04/14/2022	109.47
Bobbie Wang for Chrismon Lunch	04/25/2022	187.86
St. James Lutheran Church Scholarships	05/17/2022	500.00
Chloe Circle Military Postage	06/01/2022	87.65
ELEA Donation	08/16/2022	250.00
BPNN Donation	08/30/2022	1,000.00
Women of ELCA Donation	08/30/2022	400.00
St. James Lutheran Church Bibles	09/16/2022	711.74
Chloe Circle Christmas Family	11/07/2022	200.00
Mary Moldenhauer Luncheon Supplies	11/07/2022	312.08
Bobbie Wang Luncheon Supplies	11/19/2022	172.95

<b>Total Expenses</b>		<b>\$5,631.75</b>
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<b>Balance as of 11/30/2022</b>		<b>8,084.09</b>
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Submitted by Carla Poast, Treasurer

# Annual Financial Report

## 2022 General Fund Receipts

### 2022 General Fund Receipts Comparison

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Envelopes General	\$536,768	\$569,000	\$ (32,232)	-5.7%
Envelopes – Mortgages/Seeds to Branches	\$141,924	\$ 141,924	-	
PPP Fund Used	\$ 35,000	35,000	-	
Other	<u>\$ 16,478</u>	<u>\$15,210</u>	<u>1,268</u>	
	\$730,170	\$761,134	\$ (30,964)	-4.1%

	<u>Actual</u>	<u>Prior Year</u>	<u>Variance</u>	<u>% of Prior Year</u>
Envelopes General	\$536,768	\$506,649	\$30,119	5.9%
Envelopes – Mortgages/Seeds to Branches	\$141,924	\$ 141,924	-	
PPP Fund Used	\$ 35,000	\$ 30,000	5,000	
Other	<u>\$ 16,478</u>	<u>\$ 17,883</u>	<u>(1,405)</u>	
	\$730,170	\$696,456	\$ 33,714	4.8%

## 2022 General Fund Net Expenses

### 2022 General Fund Expenses Comparison

<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% of Budget</u>
\$722,128	\$761,134	\$39,006	5.1%
		<i>Favorable</i>	

## 2022 Net General Fund Operating Results

2022 General Fund Receipts	\$ 730,170
2022 General Fund Expenses	<u>\$(722,128)</u>
2022 Surplus	<u>\$ 8,042</u>

## Historical Summary of General Fund Receipts and Expenses by Year

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Receipts	\$730,170	\$696,456	\$ 666,951	\$600,490
Expenses	<u>(722,128)</u>	<u>(704,509)</u>	<u>\$(660,385)</u>	<u>(639,651)</u>
Net Surplus (Deficit)	<u>\$ 8,042</u>	<u>\$ (8,053)</u>	<u>\$ 6,566</u>	<u>\$(39,161)</u>



## 2022 Operating Cash, Memorial, Building, and Endowment Bank Balances

	<u>12/31/2022</u>	<u>12/31/2021</u>	<u>Variance</u>
General Fund Cash	\$100,757	\$ 97,438	3,319
PPP Money Market	13,800	48,800	(35,000)
Seeds Money Market	102,809	132,307	(29,498)
Building Money Market	55,065	90,100	(35,035)
Bequest Money Market	-	100,00	(100,000)
Memorial Funds	62,321	61,470	851
Endowment Funds	<u>168,538</u>	<u>180,610</u>	<u>12,072</u>
Total Cash and Investments	<u>\$503,290</u>	<u>\$710,725</u>	<u>\$(207,435)</u>

## Seeds to Branches Campaign

Seeds Monthly Activity	1/1/2022	2022 Activity	Totals through 12/31/2022
Contributions	\$454,322	\$119,799	\$574,121
Consulting Fees	(32,500)	-	(32,500)
Interest Income	334	430	764
Staff Support & Retention	(6,000)	-	(6,000)
2022 Loan Costs	-	(4,505)	(4,505)
Monthly Mortgage Payment	<u>(283,848)</u>	<u>(145,223)</u>	<u>(429,071)</u>
Net Seeds Fund Balance	<u>\$132,308</u>	<u>\$ (29,499)</u>	<u>\$ 102,809</u>

## Seeds to Branches - comments

Thank you to our Members for your continued contributions to the Seeds to Branches fund. This ongoing fund continues to be an integral part of the financial future of our Church. In 2022 and during the upcoming year, the funds will be used to fund our monthly mortgage payments and supplement staff retention & support.

## 2023 Budget

### 2023 Budget to 2022 Budget Comparison

	<u>2023</u>	<u>2022</u>	<u>Variance</u>	<u>% of Prior</u>
Receipts – Operating Envelopes	\$583,000	\$569,000	14,000	2.5%
Receipts – General Other	16,150	15,210	940	
Receipts -- Mortgage/Seeds to Branches	\$111,648	141,924	(30,276)	
Receipts – Employee Retention/Seeds to Branches	\$ 30,276	-	30,276	
PPP Dedicated Account – Use of Funds	<u>13,800</u>	<u>35,000</u>	<u>21,200</u>	
	\$754,874	\$761,134	(6,260)	-0.8%
Staffing & Benefits	\$439,479	\$421,644	\$ 17,835	4.2%
Ministries	\$ 88,216	\$ 97,746	\$ (3,530)	-3.8%

Facilities	\$115,531	\$105,820	\$ 9,711	9.2%
Mortgage	<u>\$111,648</u>	<u>\$141,924</u>	<u>\$ 30,276</u>	<u>-21.3%</u>
	\$754,874	\$761,134	\$ (6,260)	-0.8%

#### 2023 Budget to 2022 Actual Comparison

	<u>2023 Budget</u>	<u>2022 Actual</u>	<u>Variance</u>	<u>% of Prior</u>
Operating Envelopes	\$583,000	\$536,768	\$ 46,232	8.6%
Other	<u>171,874</u>	<u>193,402</u>		
Total Receipts	\$754,874	\$730,170	\$ 24,704	3.4%

## **Mortgage Note Refinance and Principal Pay Down**

Our mortgage note was refinanced with Mission Investment Fund (MIF) at the end of June 2022. The new mortgage terms include: \$9,304 monthly payments, 25 years amortization and a interest rate of 3.875% for the first five years. After five years, the rate will adjust to MIF 5 year loan rate at that time.

Thanks to your generosity in 2022, we were able to pay down our mortgage principal by almost \$200,000 in addition to the normally budgeted amounts.

The mortgage note principal balance at 12/31/2022 is \$1,768,572. The note is due June 2047.

## **PPP Fund**

In April 2020 our church applied for and received a \$78,800 Paycheck Protection Program (PPP) loan. This loan program was established by the Federal government to help businesses and certain nonprofits to continue to pay their employees in light of the uncertainties of the emerging COVID pandemic in spring.

This PPP loan was fully forgiven in early 2021.

In keeping with the spirit of the PPP loan, the 2023 budget proposes using \$13,800 of the remaining PPP fund to supplement the 2023 Staffing and Benefits budget item. This amount represents the final remaining amount of the PPP fund balance.

## 2023 Proposed Budget Comments

\*Staff raises - the proposed 2023 budget includes a staff raise of about 6% for the church staff.

\*PPP fund - 2023 budget proposes using the remaining \$13,800 of PPP fund left. For comparison purposes in 2022 we used \$35,000.

\*Annual mortgage outlay reduced - 2023 budget amount is \$111,648 as compared to the 2022 budgeted amount of \$141,924.

\*Seeds to Branches - the proposed 2023 budget includes the same amount of \$141,924 to be transferred from the Seeds fund to the general budget in 2023. This amount would consist of \$111,648 to pay the annual mortgage cost as well as \$30,276 to help supplement staff compensation & benefits. Our original seed to branches pledges included a promise for a portion of the fund's proceeds to go towards staffing support and retention.

## Benevolence Summary

This year we would like to highlight some of the many ways St James gives to others. Much of our giving is accounted for outside our general budget via dedicated accounts. Below is a high level summary of our 2022 giving:

### 2022 giving accounted for via the dedicated accounts - rounded amounts:

Badger Prairie Need Network	\$5,700
<i>Thanksgiving/Christmas/Souper Bowl</i>	
Tornado Victims	100
Pastor's Fund	10,000
Ukraine Support	6,600
World Hunger Coin Boxes	40
Hurricane Ian	300
Water Well	700
Camp Scholarships	600
Lutheran World Relief	6,500
<i>given with the endowment dedicated fund</i>	
Bethlehem Lutheran Church	<u>3,000</u>
<b>Total:</b>	<b>\$33,540</b>

**2022 giving accounted for via the general budget:**

South Central Synod of WI	\$8,000
Lutheran Campus Ministry	1,000
WI Council of Churches	500
	9,500

**Estimated rounded total of all 2022 giving:** \$43,040

We would also like to highlight some of the ways the Women of St James gave throughout the year. Examples include DAIS donations, scholarships, and quilts and layettes sent around the world.

**Thank you!**

A heart filled thank you to our Members. It is inspiring to see your continued support of our Church. I also want to take this opportunity to thank the St. James staff for all their continued hard work during the past year. We are truly thankful for all of our staff.

With thanks and open hearts,

Mark Krebsbach  
St. James Treasurer

## Dedicated Accounts - General, Building, Memorial, and Endowment

	Beginning Balance 1/1/2022	2022 Receipts	2022 Disbursements	Ending Balance 12/31/2022
<i>General Members Funds</i>				
<b>General Offerings</b>				
Thrivent Choice	\$ 8,024	\$ 2,730	\$ 3,779	\$ 6,975
Food Bags	2,251	-	-	2,251
Year End Bonus	10,306	12,383	10,306	12,383
<b>General Offerings</b>	\$ 20,581	\$ 15,113	\$ 14,085	\$ 21,609
<b>Congregational Life</b>				
Parish Nurse/Grief Dedicated	\$ 3,143	\$ 300	-	\$ 3,443
Prayer Shawls	1,305	\$ 300	95	1,510
Quilting Dedicated	522	42	564	-
<b>Congregational Life</b>	\$ 4,970	\$ 642	659	\$ 4,953
<b>Preschool</b>				
Preschool Dedicated Account	\$ 6000	\$ 6,000	-	\$ 12,000
Preschool Fundraising	3,488	\$ 5,450	\$ 5,623	3,315
Preschool Scholarships	3,405	-	-	3,405
Preschool Lunch Bunch	7,792	-	1,569	6,223
WDCF Grant	9,122	39,293	45,432	2,983
<b>Preschool</b>	\$ 29,807	\$ 50,743	\$ 52,624	\$ 27,926
<b>General</b>				
Golf Outings	\$ 688	\$ 6,847	\$ 7,535	\$ -
Easter Flowers	(359)	811	695	(243)
Hunger Appeal	-	42	-	42
Poinsettias	513	550	1,011	52
Easter Paraments	452	884	-	1,336
Women's Retreat Expenses	(611)	-	174	(785)
Back Packs	41	-	-	41
Food Pantry/Baskets	966	13,048	14,014	-
Altar Flowers/Weekly	-	1,957	1,957	-
Bulletins	572	715	1,063	224
Prepaid General Offering Receipts	11,200	5,600	11,200	5,600
ELCA Domestic Disaster Fund	700	7,676	7,310	1,066
Lenten Coin Folders	12	-	-	12
Kitchen Fund	484	-	484	-
Illuminations	2,150	-	-	2,150
Mission Endowment Distribution	15,724	2,277	-	18,001
Martha Circle	185	2,627	2,812	-
Pastor Cong Life - CE	-	403	403	-
PPP Dedicated 2020	48,800	-	35,000	13,800
Due to/from PPP Dedicated	-	122,022	122,022	-
Bequest	100,000	87,002	187,002	-

Guatemala Water Project	885	115	1,000	-
<b>General</b>	\$ 182,402	\$ 252,556	\$ 393,662	\$ 41,296
	Beginning Balance	2022	2022	Ending Balance
	1/1/2022	Receipts	Disbursements	12/31/2022
<b>Memorial - Endowment</b>				
Mission Endowment Memorials	\$ 81,335	\$ 25,000	\$ -	\$ 106,335
Unrealized Gains/Losses	54,528	3,845	32,383	25,990
Dividends Earned	41,079	5,060	-	46,139
Dividends Paid	(41,079)	-	5,060	(46,139)
Due from Memorial Fund	-	\$ 25,000	\$ 25,000	-
<b>Memorial - Endowment</b>	\$ 135,863	\$ 58,905	\$ 62,443	\$ 132,325
	\$ 373,623	\$ 377,959	\$ 523,473	\$ 228,109
<b><i>Memorial Fund</i></b>				
<b>Memorial</b>				
Community Meal Fund	\$ 4,293	\$ 125	\$ 1,622	\$ 2,796
Due from General Fund	-	8,145	8,145	-
Undesignated Memorial	7,201	1,890	-	9,091
Interest-Memorials	6,790	179	-	6,969
Adult Choir-Memorial	9,984	160	-	10,144
Air Conditioning	140	-	140	-
Handbells-Memorial	418	-	-	418
Doerfer Memorial	240	-	-	240
Sunday School-Memorial	420	-	-	420
A.G. Fund	25,725	-	-	25,725
Pastor's Good Samaritan Fund	6,259	10,442	10,184	6,517
<b>Memorial</b>	\$ 61,470	\$ 20,941	\$ 20,091	\$ 62,320
	\$ 61,470	\$ 20,941	\$ 20,091	\$ 62,320
<b><i>Building/Endowment Fund</i></b>				
<b>Building Fund</b>				
2019 Building Fund Contributions	\$ 18,297	\$ -	\$ 12,095	\$ 6,202
Building Fund	1,863,012	-	-	1,863,012
Architect Planning Fees	(105,442)	-	-	(105,442)
Fundraising Fees	(67,802)	-	-	(67,802)
New Construction	(1,601,613)	-	-	(1,601,613)
Bldg. Fund Interest Income	1,508	-	-	1,508
Bldg. Fund Loan Interest Expense	(60,534)	-	-	(60,534)
Due from Gen Fund	-	35,658	35,658	-
Signage	32,660	-	25,563	9,097
Church Maint. Reserve	10,014	624	-	10,638
<b>Building Fund</b>	\$ 90,100	\$ 36,282	\$ 71,316	\$ 55,066

	Beginning Balance	2022	2022	Ending Balance
	1/1/2022	Receipts	Disbursements	12/31/2022
<b>Seeds to Branches Campaign</b>				
Contributions	\$ 454,322	\$ 119,799	\$ -	\$ 574,121
Consulting Fees	(32,500)	-	-	(32,500)
Due to Gen Fund	-	130,226	130,226	-
Monthly Mortgage Payment	(283,848)	-	145,223	(429,071)
Staff Support & Retention	(6,000)	-	-	(6,000)
2022 Loan Costs	-	-	4,505	(4,505)
Interest Income	334	430	-	764
<b>Seeds to Branches Campaign</b>	\$ 132,308	\$ 250,455	\$ 279,954	\$ 102,809
<b>Jan Reed Mission Endowment Fund</b>				
Jan Reed Educational Fund	\$ 30,125	\$ -	\$ -	\$ 30,125
Unrealized Gains/Losses	14,622	1,267	9,800	6,089
Dividends Earned	1,298	1,585	-	12,883
Dividends Paid	(11,298)	-	1,585	(12,883)
<b>Jan Reed Mission Endowment Fund</b>	\$ 44,747	\$ 2,852	\$ 11,385	\$ 36,214
<i>Building/Seed to Branches/Endowment Fund</i>	\$ 267,155	\$ 289,589	\$ 362,655	\$ 194,089
<b>Youth Funds</b>				
<b>Youth Funds</b>				
Middle School Mission Trip	\$ 10	\$ -	\$ -	\$ 10
High School Mission Trip	(1,104)	1,104	-	-
Youth Fundraisers	2,461	1,618	2,016	2,063
Bibles	1,023	712	786	949
High School Scholarship	-	2,000	2,000	-
Youth Funds - Dedicated	72	15	-	87
J. Reed Scholarship Fund	5,657	1,607	-	7,264
<b>Youth Funds</b>	\$ 8,119	\$ 7,056	\$ 4,802	\$ 10,373
<b>Total for dedicated accounts</b>	\$ 710,367	\$ 695,545	\$ 911,021	\$ 494,890

# Statement of Financial Position

December 31, 2022 & 2021

	Balance as of 12/31/2022	Balance as of 12/31/2021	Change
<b>ASSETS</b>			
Current assets			
General Checking	\$ 100,757	\$ 97,438	\$ 3,319
PPP Fund Money Market	13,800	48,800	(35,000)
Seeds Fund Money Market	102,809	132,307	(29,498)
Building Fund Money Market	55,065	90,100	(35,035)
Bequest Money Market	-	100,000	(100,000)
Savings - Memorials	62,321	61,470	851
Endowment Fund	132,325	135,863	(3,538)
Jan Reed Scholarship Fund	36,213	44,747	(8,534)
Total current assets	503,290	710,725	(207,435)
Other assets			
Building Construction Net - Paid by Mortgage	1,768,572	1,995,390	(226,818)
Total assets	<u>\$ 2,271,862</u>	<u>\$ 2,706,115</u>	<u>\$(434,253)</u>
<b>LIABILITIES AND NET ASSETS</b>			
Long-term liabilities			
Mortgage Note Payable	\$ 1,768,572	\$ 1,995,390	(226,818)
Total liabilities	<u>\$ 1,768,572</u>	<u>\$ 1,995,390</u>	<u>(226,818)</u>
Net assets			
Members' Equity	8,400	358	8,042
Members' Dedicated Account Balance	494,890	710,367	(215,477)
Total net assets	<u>503,290</u>	<u>710,725</u>	<u>(207,435)</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 2,271,862</u></u>	<u><u>\$ 2,706,115</u></u>	<u><u>\$434,253</u></u>



# 2022 Ministry Plan

## RECEIPTS

	2023 Budget	2022 Actual	2022 Budget
Envelopes - General	\$ 583,000	\$ 536,768	\$ 569,000
Envelopes - Mortgage/Seeds to Branches	111,648	141,924	141,924
Envelopes Employee Retention/Seeds to Branches	30,276	-	-
Loose Offerings	12,000	12,269	11,000
Sunday School Offerings	-	1	100
Mission Endowment Dist.	3,100	3,100	3,100
Interest Income	50	58	10
Church Use	1,000	1,050	1,000
<b>Total Receipts</b>	<b>741,074</b>	<b>695,170</b>	<b>\$ 726,134</b>

PPP Dedicated Account – Use of Funds	\$ 13,800	\$ 35,000	\$ 35,000
	<b>\$ 754,874</b>	<b>\$ 730,170</b>	<b>\$ 761,134</b>

## EXPENSES

### **Staffing**

Salaries & Benefits	\$ 439,479	\$ 410,677	\$ 421,644
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### **Ministries**

Benevolences	11,200	9,500	9,500
Worship & Music	9,875	8,299	12,875
Spiritual Growth/Youth	6,900	4,560	6,900
Preschool	(1,415)	(1,516)	1,325
Fellowship	6,750	4,230	7,450
Outreach	5,500	4,723	6,000
Office Support for Ministries	49,406	48,972	47,696
<b>Total Ministries</b>	<b>88,216</b>	<b>78,768</b>	<b>91,746</b>

### **Facilities**

Utilities	26,700	26,078	23,700
Insurance	25,131	21,152	20,720
Maintenance, Custodial & Lawn/Snow	63,700	63,386	61,400
Mortgage	111,648	122,067	141,924
<b>Total Facilities</b>	<b>227,179</b>	<b>232,683</b>	<b>247,744</b>

<b>Total Expenses</b>	<b>\$ 754,874</b>	<b>\$ 722,128</b>	<b>\$ 761,134</b>
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<b>Receipts - Expenses</b>	<b>-</b>	<b>\$ 8,042</b>	<b>-</b>
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# Congregational Council

Allison Heil, President .....	608-527-2353
Susan Martin-Zernicke, Vice-President .....	608-246-2025
Mark Krebsbach, Treasurer .....	608-438-6464
Jim Ruder, Secretary .....	608-212-6742
Jon Baldock .....	608-480-4091
Denny Beres .....	608-845-9305
Desiree Canto.....	646-599-7021
Christine Kemnitz .....	608-886-6363
Julie Murphy .....	608-345-8533

## Staff

Kurt Billings, Pastor .....	Cell: 608-235-8122
Peter Narum, Pastor .....	Cell: 608-469-9625
Michelle Lichty .....	Parish Administrator
Susan Zimmer.....	Office Assistant
Barb Roberts.....	Office Assistant
Holly Parker.....	Director of Parish Education Ministries
Paulette Spoon.....	Adult Choir & Handbell Choir
Susan Bubolz.....	Youth Choir Director
Carol Murphy .....	Organist
Rhonda Chalone.....	Pianist
Jim Erickson .....	Pianist
Barb Rasmussen, R.N. ....	Parish Nurse
Heather Pearl .....	Director, St. James Preschool
Holly Parker.....	St. James Preschool
Lori Rudy .....	St. James Preschool
Kristin Wills .....	St. James Preschool
Stacy Zimmerman.....	St. James Preschool
Michelle Lichty, Jay Wendorff .....	Videographers

